

PINE BEND ASSOCIATION, INC

BIRCH BEND CAMPGROUND RULES

Adopted October 18, 2018

1. PURPOSES OF CAMPGROUND RULES.

The purposes of the Birch Bend Campground Rules are to:

- a. Preserve Birch Bend Campground, keeping it free of extraneous, artificial material;
- b. Prohibit personal privilege among the members, signified by unauthorized storage of personal property;
- c. Protect Pine Bend Association's member equity in this tax-exempt corporation against the private interest of any individual member, former member, officer, guest, or member of the general public; and
- d. Ensure a tranquil outdoor experience.

These rules are intended to supplement, but not replace, any applicable bylaw or local, state, or federal law governing or applicable to non-profit and charitable organizations.

2. CAMPGROUND RESERVATIONS.

Campground reservations shall be made with the Camp Host Coordinator or their designee. Reservations are required for:

- a. All visiting groups, troops, or other sanctioned organized groups;
- b. Non-members, other than the member's immediate family; and
- c. Members and their immediate families camping as a group of more than two camping units.
(A camping unit is defined as one family with camping trailer, tent(s), or hammock(s).)

Extended family and friends may not camp without a hosting member present.

West Gate campsites remain open on a first-come, first-served basis, except sites #0 and #1 may be reserved with the Camp Host Coordinator or their designee.

East Gate campsites are reserved for College of Wilderness Knowledge use on scheduled weekends, see CWK webpage calendar. Otherwise, East Gate campsites are open on a first-come, first served basis.

Place holding a campsite by use of personal property is prohibited.

3. CAMPSITE LIMITATIONS.

- a. All West Gate sites are limited to one "camping unit", with the following exceptions:
 - 1) West Gate sites #6, #13, and #16 are allowed a maximum of two camping units; and
 - 2) West Gate sites #0 and #1 are allowed two or more units and may be reserved.
- b. Families accompanying troops are limited to West Gate sites #0 through #6.
- c. West Gate sites #7 through #16 are off limits at all times to troops and accompanying families.

There are no exceptions without written permission of the Camp Host Coordinator.

See the calendar at www.pinebend.org or www.pba-cwk.org.

4. CAMPSITES.

- a. Request permission before entering an occupied campsite. Respect the privacy of others.
- b. Tables and any other campsite furniture shall not to be moved from sites.
- c. Do not cut or remove any plants, to preserve the wilderness character and maintain a wind break.
- d. To comply with Minnesota water buffer laws, leave the shoreline uncut and undisturbed for at least 30' inland from the high-water mark.
- e. Restock firewood in wood crib from central storage.
- f. Do not cover woodpiles with tarps.
- g. Fires are to be built only in established fire rings.
- h. Fire rings shall not be moved or modified, unless authorized in writing by the Property Manager.
- i. All fires are to be completely extinguished before leaving.
- j. Nothing shall be burned in fires except dry wood and newspaper.
- k. Inspect your campsite before leaving and take your garbage with you when you leave.
- l. Keep radios and other audio devices at minimum volume so as not to disturb other campers.
- m. Quiet time shall be observed daily from 10 PM to 8 AM.

5. PERSONAL PROPERTY STORAGE.

All personal property must be removed from Birch Bend Campground when members are no longer camping and will be absent from camp for more than 24 hours.

Personal property means any property not owned by the PBA, including, but not limited to: automobiles, tractors, snowmobiles, campers, camping trailers, watercraft, lawn mowers, log splitters, trailers, power tools, hand tools, generators, tents, furniture, equipment, docks, rafts, deer stands, construction materials, hardware, supplies, cooking grills, clotheslines, tarps, coolers, and refuse.

A request for an exception to this paragraph shall be submitted, either orally or in writing, to the Property Manager, or the Secretary of the Board of Directors. The request shall then be forwarded to the Board of Directors, who shall have the sole discretion to approve or disapprove of the request. The decision shall be memorialized in writing. A written permit must be attached to any camper or camping trailer stored in Birch Bend Campground.

6. USE OF PERSONAL PROPERTY.

Members and their guests visiting Birch Bend Campground may freely use their personal property if in a safe working order and operated in a safe manner, to the extent its use does not disturb the peace, impose hazard, and abides by Birch Bend Campground Rules, other PBA bylaws and policies, and applicable laws and regulations.

7. VEHICLES.

Use of motorized vehicles such as motorbikes, trail bikes, all-terrain vehicles (ATVs), snowmobiles, etc. is prohibited on the grounds. Motorcycles may be driven to reach campsites but are not to be used to tour campgrounds. Motor vehicles of any kind are not allowed on the trails. All vehicles in camp must display current license plates and tabs.

8. WATERCRAFT.

Canoes, sailboats, and other watercraft must be currently licensed and in proper working order and repair. Untitled watercraft, if unattended by the owner, must be available for general use and unlocked during ice-out seasons. Motorized watercraft shall not be left unattended at the waterfront.

9. JET SKIS PROHIBITED.

The members of the Round Lake- Platte River Preservation Association and Pine Bend Association have mutually agreed not to use jet skis on Round Lake. Therefore, jet skis are prohibited in Birch Bend Campground.

10. TOOLS.

Before using power tools, become familiar with care and safe use. Read the instructions in the tool shed first and get help from an experienced member. Do not use power tools near children. No one under 18 years of age is allowed to use power tools without parental supervision. Clean and return all tools immediately after use. Report any damage or repairs to the Property Manager or note in the log book kept in the tool shed. Visiting groups are allowed to use PBA hand tools with permission of the camp host.

11. TREES and FIREWOOD.

Do not cut live – or dead - trees at any time, unless authorized in writing by the Property Manager. Dead standing trees provide homes for woodpeckers and other nesting animals. To prevent invasive species, do not bring outside firewood to Birch Bend Campground.

12. PETS.

Do not let your dog or other pet disturb other campers. Keep pets under control or leashed. Please remove all pet waste.

13. SWIMMING AND FISHING.

An alert adult must supervise children while at the beach. Non-swimmers shall not use flotation devices, such as air mattresses or inner tubes. It is advisable to have a boat with oars and life preservers on the beach during swimming sessions. Boy Scout troops must follow BSA Safe Swim Defense requirements.

No fishing is allowed at the beach.

14. LATRINES.

The latrines shall be maintained by the people who use them. A few buckets of water on the floor and a sweeping will do wonders for them. Leave them as you would like to find them.

15. FIREARMS, HUNTING, AND TRAPPING.

Firearms, hunting, and trapping are prohibited on the property, without prior written permission by the Board of Directors. [For further information contact a board member.](#)

16. WHEN YOU LEAVE.

Lock all boats, sheds, and gates if you are the last to leave Birch Bend Campground. Report any problems or unusual conditions in the log kept in the latrine across from the tool shed and notify the Property Manager. For safety issues call the Property Manager as soon as you can.

17. MISCELLANEOUS.

Traditionally, our Club members are Scouts and have adopted the Fourth Scout Law, “A Scout is Friendly” as our motto. We encourage you to socialize with other campers and make guests welcome.

18. MEMBER WORK INITIATIVES.

No upgrades or changes to the land or buildings can be done without prior written approval by the Property Manager.

19. CAMPGROUND RULE VIOLATIONS AND COMPLAINTS.

• Informal Complaints.

Members are encouraged to inform each about the Birch Bend Campground Rules, rule violations, and attempt to resolve any issue on an informal basis.

• Formal Complaints.

Any member of PBA may, in good faith, complain about a violation of these rules. Member complaints must be issued in writing to the Property Manager, who shall take timely steps to correct any rule violation. If the Property Manager is unwilling or unable to correct a rule violation in a timely fashion, the complaint may be forwarded to any member of the Board of Directors, who shall forward the complaint to the full Board of Directors.

- **Investigation.**

The Board of Directors shall investigate the complaint and, in a timely fashion, either order a remedy or dismiss the complaint. The Board decision shall deliver its decision in writing to the members involved and record its decision in the meeting minutes.

- **Remedy.**

A Pine Bend Association member, found in violation of a rule, must promptly take a corrective action to satisfy the orders of the Board of Directors. If the member has failed to act, then the Board of Directors shall take appropriate disciplinary and corrective action including, but not limited to taking corrective action at the expense of the member and/or terminating membership. All expenses, including attorney fees, incurred for removing personal property or to correct any other rule violation may be added to membership dues. The Board of Directors may conclude no violation has occurred and shall, in those cases, issue its decision to the claimant and the member.

- **Records of Proceedings.**

The minutes of the Board of Directors and on matters of campground rules shall contain:

- 1) The names of the persons involved in a dispute;
- 2) The names of the persons who were present for discussions and votes relating to the dispute; and
- 3) The actions or remedies ordered by the Board of Directors.

20. PERIODIC REVIEWS.

To ensure that Pine Bend Association operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews of this policy shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. Whether or not the policy is reasonable; and
- b. Whether or not complaints, governing board and/or committee actions conform to the Pine Bend Association's written policies and are properly recorded.

When conducting the periodic reviews, Pine Bend Association may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the Board of Directors of its responsibility for ensuring periodic reviews are conducted.

21. REPEALER.

Upon adoption, these Campground Rules are effective immediately and shall supersede and replace all previous rules and policies pertaining to Birch Bend Campground.

Camp Host Coordinator:	Program Committee Chair:	Property Manager:
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Adopted by the Pine Bend Association Board of Directors on October 18, 2018.

Peter Mitchell, President